

## NPRHA Board of Directors (BOD) Combined Minutes / Actions of 2007

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### **BOD Mandan ND** - July 11, 2007

Called to order by Vice President Taylor at 9:15 am.

**Members in Attendance** - Duane Durr, Bill Kuebler, Allan Manson, Gary Wildung. **Board:** Jack Christensen, Bob Horne, John Lubetkin, Bob McCoy, James Dick, Jan Taylor, Gary Tarbox, John Fujii **Absent:** Ed Ursem

**Agenda** - reviewed and approved.

**BOD Minutes Bozeman 2006 (Combined)** - motion to approve as published - Lubetkin, Dick 2nd, carried.

#### **Announcements**

- The Nixon Collection cataloging effort completed with 11,825 images scanned and posted on websites. The Museum of the Rockies is getting very good response to the availability of these images.
- Jim Frederickson's collection and organization continues go very well.
- The Mainstreeter 26-2 and 2008 Calendar were mailed and are still being delivered as of this meeting.

#### **Finance**

- McCoy covered the current financial status. The financial reports for 2006 have not been audited as of yet. Those elements that are complete include the association books and convention fee processing. Membership fees (especially those charged through the website as multi-year renewals) and charges for the Company Store are still processing, so the auditor cannot take charge yet.
- The Company Store transition for charges has been a high burden on our volunteer book keeping. Almost \$15,000 in store funds (including donations, memberships, etc.) is still waiting for transfer into the general fund. 2005 is closed out. 2006 is still pending with donations and memberships. Prepaid multi-year memberships require management within our reserve accounts to cover future liability should the organization fold.
- The Preservation Fund was only impacted by a small amount due to the generous response to the call for donations to the McGee traveling photo exhibit and AFE files move to the Jackson Street Archives.
- The current net worth of the NPRHA stands at approximately \$150K.
- Will have the final reports completed by the end of the year due to family constraints. McCoy reported that he would only be able to support the Treasurer and Board of Directors' work until the Tacoma convention. We will need to begin recruiting an experienced replacement now and also perhaps consider an outside source for day-to-day work (this could take up to 500 hours). Lubetkin suggested that we perhaps investigate association management assistance here.
- The Board thanked McCoy for his work and recognized his current constraints.

*Motion to accept treasurer's 2006 report as it currently stands with expected information reported as available - Horne, Taylor 2nd, carried.*

Planning and review of 2008 budget deferred to next meeting.

#### **Membership**

Tarbox covered Dave Hilliard's membership report. NPRHA membership services are divided into three distinct categories - receipt, renewal, and response.

- **Receipt Chair:** Dave Hilliard receives all communications and updates Membership database maintained on a secure website.
- **Renewal Chair :** Michael Borkan monitors membership status and sends renewal notices to members.
- **Response Services:** The NPRHA Company Store sends out the new member kits in approximately two weeks after request

This year's membership drive netted 1,823 members by June 27th, up from 1,665 as of August 11, 2006. This fell short of the goal of "2007 members in 2007" but had some positive aspects including the new multi-year renewal categories (approximately 25% of the membership excluding life/complimentary members have expirations beyond one year), higher accuracy from the new renewal forms, and extension of one issue beyond expiration date helped noticeably with retention.

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The largest loss of membership came from non-renewals in 2006. We lost about 10% of memberships per each issue of *The Mainstreeter*. The predominant issue seems to be renewal forms are not returned. We notify individuals four months before expiration. We then notify them again at two months before expiration. People set these aside and forget about them. We also contacted people who had not renewed in two years. Renewals come back at about 80% return envelope and 20% via credit card. One agency thought we should pre-pay our return envelopes. Lubetkin noted that our notices needed more color to differentiate their importance. We also need to stamp our mailing envelopes with a "Renewal" stamp of some sort besides relying on the expiration date included with the mailing label. [*Secretary's note: the expiration date is simply an issue number on the mailing label and not called out as a date or with some sign that it is an expiration date, e.g., "29-3" versus "Expires Issue 29-3"*]

Durr volunteered to phone people if necessary. He noted that people are busy and they tend to forget. When he was treasurer, about 75% of members simply forgot. He noted that some people pass away but not that many. Local groups can also help with recruiting.

Tarbox noted that email reminders were tried but SPAM filters and old email addresses really cut down the effectiveness of these types of notices. He noted that this was an important issue and that we all needed to continue to develop these good ideas.

### **Publications**

Tarbox gave the Editor's report from Tim Repp. Tim moved to Gig Harbor, WA, and was willing to continue his efforts with *The Mainstreeter* for another year. Four issues were produced with fall and winter being the most difficult due to vacations and holidays. Tim noted good photographic support from museums and individual collectors. The general production quality and editing has improved by using more publisher services (layout, proofing) and using volunteer resources for better fact checking. Challenges included late column submittals, last-minute editorial changes, and chronic shortage of editorial material.

Guidelines are posted on the website for authors. (See the file for NPRHA Publishing Guidelines under the NPRHA documents section for the NPRHA Research portion of the website.) Work with the Editor to help coordinate available publisher resources (such as for map, diagram, and graphics preparation). The NPRHA can reimburse authors for purchase/licensing of photos and graphics if coordinated in advance. Columnists should remember that one magazine page cannot support more than 1,100 words of text. Resizing an article is always best done by the author to help save editing time and improve results. Authors are included in magazine development and always get "last say" if their submitted comments arrive in a timely manner. Production of the issue is a team effort and the results reflect the best of our flexible cooperation.

Tarbox noted that with the improvement of publishing resources, we should review our publishing guidelines to see that they reflect our current best practices and pointers to resources.

### **Company Store**

Tarbox reported that Dave Cooley was working out well for the Company Store and that he donated quite a bit of his own time to the NPRHA. Orders are being fulfilled promptly. NPRHA credit card processing now reflects a proper name for the NPRHA rather than Sonrisa Publication charges - this removes problems of people questioning or refusing charges due to a confusing charge name.

Modeling kits consume a greater volume of our fulfillment storage space. We have rented a larger 10' X 20' storage space in anticipation of the anticipated mechanical refers kit to be produced next year. (These models will be pre-ordered, pre-sold and they will be announced on the website, on fliers, and select modeling magazines.) Back issues of *The Mainstreeter* are being scanned for printing on 11" x 17" (folded) on 24lb paper for a higher quality result. The final copying is being done commercially.

We continue to introduce new products in modeling and books. We only inventory about 3-4 copies ahead on classic books. We try to remain ahead on books before they go out of print, but some eventually disappear.

### **Modeling**

Ed Ursem has asked to step down as chair of the Modeling Committee due to health issues. Dean O'Neill has stepped forward to support this role. O'Neill is a Microsoft employee and excellent project manager. He would like

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to highlight what the NPRHA has already produced. He's also interested in getting paint chips out for the Northern Pacific Railway.

Tarbox noted that we owe a great debt to Ed Ursem and Bruce Barney for their work on structures. Ursem is recovering right now and eagerly looks forward to his return. It was mentioned that a N-scale version of the 2-story depot was in the works. Aaron Gjermundson is also working on gondola car kits for a future release.

### **Recruitment**

Horne reported that after an organizing pass of the membership lists, over 2,000 entries exist (as of April 2007). Tarbox noted that our total list reflects some 4,000 entries including those memberships that have expired or the member has passed on. For recruiting candidates, we are scrubbing for deaths or other logical candidates due to their membership date. Horne noted it was difficult for getting people to step forward for recruitment. The group reviewed the various NPRHA Interest Groups in WA, OR, CA, MT, WY, ND, SD, IL, TX, IN, MN, WI. The survey indicated at least 2,165 individuals in all of these groups. Tarbox noted that retention, new members, and our presence at each one of these locales was very important for the NPRHA to support. The larger groups were able to attract individuals within about 1-1.5 hour radius from the meeting place. The Twin Cities region suffered from having members carrying interests in numerous roads (NP, GN, Soo Line, etc.) There was also the issue of meeting expenses for refreshments and such. Durr noted that significant money was being floated here for coffee, danish, etc. Recovery of some funds usually comes from a collection basket at the table. Tarbox reported that at the Auburn meetings, they collected \$5 per head (\$4 for seniors). Even with good content and presenters, the impact of fuel prices and growing traffic would also be felt in the future.

Tarbox reported that we still had about 2,000 pieces left of the tri-fold color brochure (from a 6,000 run). They have had a tremendous effect on awareness and memberships. They have been used for various store distributions, group events, and other information outlets. The original cost was about \$1,000 in terms of investment. We will deplete our current stock by the end of 2007. It would be good to update the content and then go for a run of about 10,000 - the incremental cost for that quantity is not much more. Lubetkin offered that he would like to see convention locations mentioned somewhere. It was noted that would date the brochure. Horne thought that putting past convention cities would also be attractive. Regardless of those details, the group applauded the professional organization and design of last advertising piece. Tarbox also noted that we used the information in our last calendar.

Tarbox reported that the donated Jay Cooke book distributions were not going as well as we wanted. We haven't been able to address Lubetkin's proposed PR plan because we really need to address PR separately. In general, we need better visibility of our conventions, new product announcements, meetings, etc., and we need more help here. Lubetkin asked if we had members with PR experience. Ray Brown (in the Bay Area) came up with the original concept for the brochure layout (we can thank him and his staff for the beautiful work here). It was thought that we need to try a standing PR committee for a few years to see if can strengthen our PR outreach. Lubetkin thought we should approach Ray to help lead this effort.

*Motion to create a trial PR committee for two years to design and implement a more formal NPRHA PR plan with initial priorities set as [1] convention support, [2] regional activities, and [3] product introductions - Lubetkin, Horne 2nd, carried.*

Tarbox asked that Taylor head this committee with Lubetkin and Christensen as members. Ray Brown should be invited to consult if he was available to volunteer.

Discussion returned to the brochure. Besides the motion below, it was recommended that convention locations be considered for inclusion:

*Motion to update the NPRHA full-color brochure and print another 10,000 pieces for membership and PR use - Horne, Lubetkin 2nd, carried.*

### **Conventions**

The 2008 NPRHA convention will be in Tacoma, Washington, with the theme: *Jim Fredrickson Country*. Its focus will be on train operations within Tacoma - a topic perfect for Jim. Our last convention here was over 200+ in

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attendance (perhaps even the largest ever). The convention hotel will be the same as last time (but its name will change to Hotel Murano from Sheraton Tacoma Hotel in late 2007). At least one session will be at the Washington State History Museum and its layout there. Wildung suggested that we ensure that there is some sort of shuttle service to the hotel from the light rail to help them with their luggage.

Taylor presented a 2006 NPRHA Convention Review for the Bozeman event. 125 registrations were collected from 21 states, 2 provinces of Canada, and 3 total countries (USA, Canada, Austria). 150 people rode the Copper King Express excursion that culminated in a roundhouse tour, picnic, and Art in the Park festival. 150 individuals attended our banquet. The raffle receipts not in the report were \$4,531. Her report included a number of helpful observations including checking future hotels for closed-circuit agenda support (for agendas), compiling attendee lists, and continuing to evolve our technology support of presentations and such. The budget forecast was made for 100 people, so with 125 attendees we made money. In general, it was noted, that our conventions were largely in the black except for the St. Paul event because of the train ride costs at that time.

A general discussion ensued around suggested locations for future NPRHA conventions based upon the Suggestion Box notes discussion. Moving dates to avoid conflicts with the GN group were discussed. Heat, tourist pricing for accommodations, and other weather issues would certainly be factors for other dates. Wildung noted that the very first convention ended up where it was because they were the only dates available at the time. Durr suggested polling the membership first and then getting a small committee together to talk to the GN society. Taylor said that for the 2006 convention, our dates were so close that swap meets overlapped our meeting. Wildung said that any movement of dates outside of summer would impact family availability (school dates) and certainly other holidays and commitments. The group also said that it should explore one-time moves or other ideas to accommodate locales, convenience, and coordination with other associations.

Discussion then focused on 2009 - St. Paul, MN - no convention chair has yet been identified. We are looking for suggestions and volunteers - need to identify one before leaving Mandan. We also need to identify and lock in a meeting hotel now. Various locations were discussed - St. Paul, Staples, Brainerd, Hinckley, Carlton - no conclusions. The 2010 location also was discussed without resolution - Spokane and Missoula were on the table.

### **Archive Report**

Jim Dick reported for Mike Borkan about the ongoing Jackson Street Roundhouse (JSRH) archive project. Eight collections were donated or added this past year, notably the Gene Hawk photo collection and the Walter Baillon collection. Expenses for the file cabinets were less than anticipated - special thanks to John Thomas of the GNRHS and others for overseeing the careful relocation of these materials. We are also pursuing BN pre-merger archive materials before they dispose of them in Texas. They include approximately 90 large format maps and technical drawings that cover a great deal of time for the merged railroads. We need to move on this.

Equipment at the office is showing its age. Besides the six computers, the copier (Minolta EP2151) requires a new print engine. They are not even certain that will address the grinding noises from within. The advantage of this machine, however, is 1/10 of 1 percent incremental zoom capability it has for enlargement/reduction settings.

In general, Larry Schrenk would like to see more output from the archives. Jim Dick noted that scans of our material would be huge to bring them to CD. They would also require cleanup. At this point, about 8 PCs and a copier are needed at probably \$5,000 in cost. This figure does not cover monitors at this point.

### **NPRHA Website**

Tarbox noted that ongoing work continues to add content to the site. We are exploring better search mechanisms such as Google, although our version of SharePoint limits this capability.

### **Audit**

In terms of the NPRHA audit, McCoy reported that the auditor would dive into report after he finished submitting his materials. The auditor is located in Olympia.

### **Nominations**

Taylor reported the work of the nominations committee. She confirmed candidate status as - Tarbox, Christensen, Fujii, Dick would all re-run on the ballot. Horne felt he had served and would like to contribute elsewhere. Ursem

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requested to step down from the board for health reasons. Chris Frissell, modeling editor on *Mainstreeter*, would run to fill Horne's vacancy. Ursem's unfinished term was filled by Allan Manson according to the NPRHA By-Law Article III, Section 12 on director vacancies.

*Motion to approve Allan Manson to fill out the term of Ed Ursem - Taylor, Horne 2nd, carried.*

### **New Business**

Tarbox announced there was movement afoot to establish a west end archive. Jim Fredrickson's collection and five others were potential cores for that focus. There would be need to raise significant monies to secure these. Keeping these collections intact were of vital importance. We would need to establish a site for this work.

Further business to continue at the Sunday BOD meeting - *motion to adjourn - Horne, approval by acclamation.*

Adjournment at 11:08 am.

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## **Annual Membership Meeting Mandan, ND - July 14, 2007**

Called to order by President Gary Tarbox at 3:15 pm.

### **2006 Minutes**

Posted and available on website with copies available at this meeting for review.

*Motion and second to accept without reading - Horne, Applegate 2nd, passed.*

### **General Announcements**

- Ron Nixon's archive of 11,826 images was now up on the website. Work to clean up the database was proceeding. There was general interest in also recovering additional published images from Ron - a call should be made.
- Reminder of the banquet - remember to sign the poster for Ed Ursem and there would be two special auctions besides the raffle - Jack Christensen's 2007 calendar image for the Bismarck NP depot and a David Orem print, edition 1/75, of the image *Changing of the Guard*.
- Attendees were invited to visit the Valley City, ND, Visitor Center near the Sheyenne River on their way out - among other items of interest there was a fully restored NP business car / 1879 superintendent's coach, *Rosebud*, with 32 volt Edison lights and chandeliers. 2008 also marks the centennial of the Highline Bridge there - to be dedicated Father's Day next summer.

### **Financials**

Bob McCoy reported the financial report was available there at the meeting. Highlights included that the NPRHA was in the black (about \$20K ahead of normal due to 3-year memberships), the company store sales have been strong, and that there were some state taxes incurred for the business transfer from MN to WA. The business license was also transferred. Online credit card transactions were being properly accounted for - we have finally changed all transactions to show the NPRHA store as the originator.

### **Membership**

Tarbox reported the results of the *2007 by 2007* campaign. We grew the membership a net 200 members but only stood at about 1,850 total. The largest challenge was renewals. We send renewal notices 4-months ahead of time, but even 60-day advance notices still seem to far ahead. Please renew at notice time rather than waiting if possible - this would help our book keeping for notices. Multi-year renewals are also an option. It was noted that every time that we mail a magazine, we renew about 450 people. Expirations are also printed on your mailing label. If you are getting close, you are encouraged to send a check or renew online.

### **Publications**

Tarbox reported the status of various publication efforts. Tim Repp, editor of the *Mainstreeter*, has volunteered to continue his production work. The Calendar committee (Kuebler, Wildung, Durr) encouraged sending digital content for consideration of the next printing. If you have questions or need of digital support, please contact them.

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The calendar was mailed on 27 June - it was an all-color calendar this year. We still accept images of all types (B&W and color). The *Mainstreeter* was mailed the week before the convention - if you are not certain that you have received the latest issue yet, you can check the website ([www.nprha.org](http://www.nprha.org)) which features the current issue's cover on the main Home page.

### **Company Store**

A lot of effort went into getting the store to Mandan. We brought the store last year from the Twin Cities to Auburn, stopping off in Bozeman and selling off a great deal of inventory. The new processes implemented this year has been very good. Costs have been in an acceptable range. We are looking for a Store Manager to select new products and maintain inventory levels. Gary would like to talk to interested individuals.

### **Recruitment**

Bob Horne reported about the active recruiting effort of NP interest groups along the entire main line cities. He has talked to attendees about further interest in supporting groups within their geographic area. He will stick with the project to help get groups well established. The desire is to set up groups for members and prospective members such that we get coverage within 100 miles for participants. Periodic meetings (2-4 meetings per year) are encouraged. Active group examples include Auburn, St. Paul, Toppenish, Billings, etc. The idea is to promote further interest in the NP by cultivating new NPRHA membership through active, face-to-face meetings.

### **Archive Report**

Jim Dick reported that Mike Borkan of St. Paul was now covering a majority of the research requests coming into the archive. Cataloging sessions at the Jackson Street Roundhouse were held Tuesday nights, 6-9 pm, consisting of about a half-dozen members. We now share about 2,200 sq ft of AFE data between the GNRHS (2/3rd) and the NPRHA (1/3rd). John Thomas of the GNRHS has been instrumental in completing these file moves. Thanks go out also to Larry Schrenk, a key supporter of our archives, for his foresight and devotion to their preservation. Eight collections were added in the past year. A long-term lease between the MTM, NPRHA and GNRHS for ten years was completed. Larry Schrenk is now on the Board of Directors of the MTM and is looking forward to a long-term stability in our relationship. Other items of interest are the need for renewal/upgrade of the office PCs and photocopier donated by Schrenk. The NP Day at the JSRH will be on September 22, 2007 - we are looking for volunteers to support presentations and other activities. Finally, please allow about six months to fulfill research requests due to the heavy burden of our volunteer work there.

### **Audit**

McCoy reported that due to the backlog in closing the Company Store to complete the change over, the audit was not yet complete but would progress soon.

### **Nominations**

Jan Taylor reported that the board filled Ed Ursem's Board seat by appointing Allan Manson to complete Ed's term. She reported that the Nomination Committee submitted the following slate of candidates for consideration along with nominations from the floor - Jack Christensen, Jim Dick, Chris Frissell, John Fujii, Gary Tarbox. Floor nominations were requested three times per procedure.

*Motion to close nominations and approve the slate of five candidates - Horne, Applegate 2nd, carried.*

### **New Business**

Tarbox started by thanking Michael Booth and the 2007 Convention Committee for a great convention this year. The reprinting of the full color brochures was also mentioned. A brief discussion of the membership renewal process was brought up by the membership. Quarterly renewal was difficult and confusing for some, although the administrative issue of a year-end alignment (right through the holidays) was also costly. Duane Durr volunteered to help phone individuals on the east end for renewals if that would help improve returns. It was noted that the mailing labels have expiration information on them, but they were not always read. More work and consideration was necessary here.

Durr asked about the model refrigerator care coming out for the convention. Tarbox said it was targeted at the end of the year and that we were attempting to coordinate pre-sales of this item. The units were coming from Asia and required this approach for better success.

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Tarbox announced that Bob McCoy would step down as NPRHA Treasurer after 2008. He has served since the Helena, MT convention of 2000. We are looking for another Treasurer with experience and computer literacy. Please talk to us if you are interested or have recommendations.

Tarbox noted that there were two major subcommittee emphases on the Board – Public Relations (PR) and Recruitment. Three directors will be assigned to the PR Committee and three directors to working on recruitment. In terms of PR, there would be a major emphasis for visibility and exposure to publications, newspapers, local organizations, etc. John Lubetkin, member of the PR group, requested ideas and any volunteers interested in building up this effort, especially those members who are in the PR industry. Recruitment will focus on establishing local meetings of NPRHA members.

*Motion to adjourn - Durr, approval by acclamation.*

Adjournment at 3:59 pm.

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### **BOD Mandan ND - July 15, 2007**

Called to order by President Tarbox at 8:10 am.

**Members in Attendance** - Mike Applegate, Duane Durr, Mike Lustig, Gary Wildung. **Board:** Jack Christensen, John Lubetkin, Allan Manson, Bob McCoy, Jan Taylor, Gary Tarbox, John Fujii **Absent:** Jim Dick

#### **Conventions**

Tarbox opened a discussion on 2010. Mike Applegate confirmed that he had family support in the Spokane area to be considered for chairing the event. Spokane's merits and potential offerings were discussed. We would need to jump on getting hotel space reserved.

*Motion to select Spokane, WA, as the 2010 convention location with a downtown locale recommended and Mike Applegate serve as chair - Lubetkin, Manson 2nd, carried.*

#### **Budget**

The operating budget for 2008 was discussed. The expense and revenue structures were essentially the same as the previous year given our convention revenues. Publication costs have increased a small amount, but not significantly. Multi-year memberships have not yet been separated out - other organizations separate these funds out into reserve funds for liability purposes. Tarbox asked if archive's request for funding would come from reserves - likely on the order of \$2,500 for computers. McCoy said it would come operating funds - our savings account is approximately \$150K and some of this is allocated for the preservation fund. Our reserve funds are three 1-year CDs with rolling offsets that generate about 3-4%. The current budget projection sets out about \$2K per year for donations - would we boost this figure?

Wildung requested a Moose Lake Museum donation on the order of \$200. Lubetkin also recommended that we make a North Dakota Railroad Museum contribution along with a brochures allocation. Also, contribution was recommended for Almont Historical Museum visited during the convention.

*Motion to make donations on behalf of the NPRHA to the following organizations:*

- *North Dakota State Railroad Museum - \$250*
- *Almont Historical Museum - \$250*
- *Moose Lake Area Historical Society / Museum (MN) - \$200*

*Lubetkin, Christensen 2nd, carried.*

*Motion to accept the proposed NPRHA operating budget for 2008 - Lubetkin, Taylor 2nd., carried.*

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*Motion to appoint 2007-2008 NPRHA Board Officers as follows:*

- *President - Gary Tarbox*
- *Vice President - Jan Taylor*
- *Treasurer - Bob McCoy*
- *Secretary - John Fujii*

*Lubetkin, McCoy 2nd, carried.*

### **Task Force Committees**

Tarbox recommended the organization of several operational groups for the NPRHA:

- Administration - Tarbox, McCoy, Fujii
- Public Relations - Taylor (chair), Christensen, Lubetkin, (Ray Brown - membership)
  - charter - increase visibility in communities that we operate in (local and national)
- Recruitment - Manson (chair), Dick, Frissell, (Bob Horne - contributor)
  - charter – establish local member groups to increase membership

The group thought that we should strive for above 2,000 in membership for health reasons. Lubetkin thought we might consider 5-year memberships. It would certainly be more convenient.

*Motion to move forward with these NPRHA task forces and charters - McCoy, Lubetkin 2nd, carried.*

Discussion continued on membership retention and the five-year proposal. Multi-year enrollments should be advertised and encouraged in every *Mainstreeter*. Wildung cautioned that we have not had any dues increases and a 5-year commitment would not cover any needs for increases. McCoy also asked about how to manage refunds if necessary. Durr reiterated his offer to contact lapsed members directly if he could get current contact information of name, address, and phone number. It was recommended that we also consider inserts (envelopes and other materials) with the issues, emphasizing savings and any other pitch ideas that Ray Brown might have.

### **Continuing Business**

McCoy noted that we might need to consider upgrading our accounting software (moving from Peachtree to a QuickBooks license). He will evaluate the potential migration with a trial license. If it works out, he will recommend a 2008 expenditure to switch for better compatibility and support.

The archive's need for computers and copier was brought up again. Wildung noted that the machines were old and we should split the cost between the GNRHS and NPRHA at the Jackson Street Roundhouse Archive.

The idea of a face book would be helpful. Perhaps a photo collage book would be good at the next convention. 10 and 20-year recognition could be a theme - photos could be taken then. The *Mainstreeter* could also have a 4-8 page color insert from the convention. Taylor noted that lots of conventions offer follow up images, especially to help the marketing image on what others are missing. There should be a general call for photos with background information.

The growing representation and strength of NP modelers was noted for the organization. This should continue to be a feature for building visibility and awareness in the NPRHA.

In the absence of Jim Dick, the following motion was made:

*A provisional motion to allocate \$2,500 in matching funds for the Jackson Street Roundhouse Archive if the GNRHS meets the challenge grant (\$5,000 total) for computer and copier equipment upgrades - Lubetkin, Manson 2nd, carried.*

*Motion to adjourn - Taylor, approval by acclamation.*

Adjournment at 9:15 am.



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### **BOD eMail Action** - September 7, 2007

McCoy reported that a \$300 donation was received from Norman Lorentzsen in memory of Mr. Guy M. deLambert of St. Paul, MN. Mr. Lorentzsen's letter stated that he first worked with Guy in 1936 at West Fargo as members of an extra gang for construction of two underpasses for the mainline. At the University of Minnesota, Guy was a member of the 1937 Big Ten championship basketball team. Upon graduation, he was employed by the N.P. and later the BNI. His last position was Vice President for Purchasing and Materials with the BNI.

*Motion to apply Norman Lorentzsen's gift in the memory of Guy M. deLambert to the project of obtaining display cases for NP artifact exhibits at the Jackson Street Roundhouse with signage noting the gift - McCoy, Frissell 2nd, carried.*

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### **BOD eMail Action** - December 19, 2007

The White River Valley Museum is mounting its bi-annual railroad exhibit scheduled in February 2008 titled *Passenger Trains of Puget Sound: 1900 to 1970*. They asked Jim Fredrickson to curate the exhibit of the five railroads serving the southern Puget Sound area: Northern Pacific, Union Pacific, Great Northern, Milwaukee Road, and Puget Sound Electric. Photos would originate from a number of different collections including Jim Fredrickson and Walt Anisworth. They would be printed for 11" x 17" format display and prepared for travel after initial display at the WRVM. A request was received from Patricia Cosgrove, Museum Director, to help sponsor the exhibit for \$1,000 from the NPRHA. Additional support was expected from the Auburn Chapter of the BN Veteran's Association and the BNSF Foundation.

*Motion to request the funds of \$1,000 to support the efforts of Jim Fredrickson to curate the traveling exhibit of the White River Valley Museum titled - Passenger Trains of Puget Sound: 1900 to 1970 - Dick, Manson 2nd, carried.*

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*Respectfully submitted December 29, 2007 - John Fujii, Secretary*